

## 3021

### Designation of Community School

Any parent may submit a request that the elementary attendance center which his or her child attends be designated a community school. The parent must put the request in writing, date it, sign it, and submit it to the office of the superintendent of schools. At his/her discretion, the superintendent may require the parent to provide proof of identity and verify that he or she has a child enrolled in the affected school.

Upon receiving the request, the superintendent will place the matter on the agenda of the board of education's next regularly-scheduled meeting. At the meeting, the board will (1) appoint 3 to 6 individuals to serve as members of the operating council of the community school; and (2) schedule a date and time for the organizational meeting of the operating council. The meeting must be scheduled within 60 days of the date that the superintendent's office received the request.

Members of the operating council will determine the timing and procedures for selecting successor members. Upon the formation of an operating council, the administration shall take reasonable steps to ensure that the council is provided with the information required by statute. When an operating council wishes to exercise its right to advise the board about matters affecting the community school, it must notify the superintendent of schools at least seven days prior to the board's next regular meeting. The superintendent will then place the matter on the board's agenda. The board retains the right to make and enforce reasonable rules and regulations regarding the conduct of operating council members at board meetings.

An operating council may vote to discontinue the community school designation upon a majority vote of the members of the council. That vote will be reported to the board of education at its next regular meeting.

Adopted on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

Revised on: \_\_\_\_\_